

**Library Board Meeting
June 15, 2023**

Unapproved Minutes

Board: Dale Sweet (Chair), Gina Parker (Secretary), Carrie Becker (Treasurer), Barbara Hemingway

Librarian: Jaci Lussier

Public: Robin Wilson

Call to Order: Dale called the meeting to order at 9:56 am.

Approve Minutes: Minutes read aloud by Gina. Change date from May 6th to May 11th. Motion to accept minutes with date change by Dale, 2nd by Barbara. Minutes approved.

Public Comment: None

Librarian's Report:

- New leak in the corner of the library by the door into the Community Hall. Jaci will contact Tim/Fred for a consultation.
- Our Emergency Alert System needs contact information to be updated. Carrie and Barbara volunteered to be contact people.
- Jaci has requested new cards be made for the purpose of thank you cards as we have been out for sometime. Carrie volunteered to take a picture and print it on cardstock.
- Demco bill has been modified from our last order as they now have our tax exempt information, which saved us \$14.30.
- Amazon Gift card balance: \$95.85
- Jaci informed the board of an upcoming leave of absence with an undetermined date at this time and that she will keep us posted. Jaci also clarified that this is only a leave and that she intends to return as the librarian. The board expressed their understanding and unanimous support for her.

Treasurer's Report:

Financial Summary:

Income to Date:	\$13,695.00
Expenses as of 6/14:	<u>\$12,005.36</u>
Balance:	\$ 1,689.00
Remaining Expenses:	<u>\$ 934.79</u>
Expected Balance for 6/30:	\$ 754.21

Savings: \$ 3,832.05

- Work on grants for the library is ongoing and constantly evolving. Jaci created a wish list for the library that Carrie will look into, and so that the board is aware of some of the projects and additions Jaci would like to see for the Library.
- Gina had a question about whether the \$325 transfer from savings to checking had actually occurred as she hadn't noticed the decrease to the Savings Account. This transfer dated back at a time of transition for the Treasurer position and Carrie will look into it.

Old Business:

- Programming
 - Discussion on the struggles and successes that have been faced in the past surrounding different forms of programming. Struggles such as attendance with storytime and summer reading programs. The difficulty in getting enough volunteers to man an event. The success of the Christmas Party in the past.
 - Discussion on the need for a Program Plan which will begin with a few events and continue to assess and develop from there. We should set aside time to create a baseline structure so that we can begin some real planning for programs.
 - Barbara stated that she would be more than happy to do Trunk or Treat again. She had been thanked greatly by the principal and really enjoyed doing it.

New Business:

- Benson Bulletin - Gina is working on putting something into the Bulletin. This will include a list of new books and the upcoming book sale. Robin mentioned that a "Did you know" might be a good addition to it as well. Gina will make that addition to the ad. Jaci also asked that the hours be checked. Gina will look into that as well.

Policy Review: Tabled

Next Meeting: July 6, 2023 at 10 am.

Adjourn: Motion to adjourn at 11:27 am by Dale. 2nd by Gina.