

**Town of Benson**

**BOARD OF AUDITORS**

**Wednesday, January 17, 2024 Meeting Minutes (Unapproved)**

Submitted to Town Clerk on January 25, 2024

Minutes from Board of Auditors meeting held on January 17, 2024

Meeting was called to order at 4:45 p.m. by Chair Robert Bizek.

Motion to approve agenda by Lynn Bowen, second by Robert Bizek. All in favor, agenda approved.

No public comment.

Discussion re: select board member compensation (stipends). The stipend has not been increased in six years. We also looked at similar sized towns and their yearly budgeted amounts. Lynn made a motion to raise the select board yearly stipend to \$1,200 for the board chair, and \$1,000 for other members. Cheryl seconded the motion. Motion approved.

We reviewed all bank letters pertaining to account balances from First National Bank of Orwell and Community Bank N.A. (ARPA funds), and Ages Financial Services (treasury bond).

We reviewed the Asset Report and agreed it needs some updating. Daphne Bartholomew will work on that. We agreed to store all documents pertaining to our audit at the Town Clerk's office.

Motion to approve the results of the Audit Process for FY 2022-23 by Lynn Bowen. Second by Robert Bizek. Discussion followed re: all tasks completed. Motion approved.

Discussion re: add some wording to the Auditors Report before signing. Motion by Lynn Bowen to approve the Town Report Letter with changes as submitted by Clerk, Cheryl Murray, second by Bob Bizek. All in favor, motion approved. The revised letter will be at the Town Office for the auditors to stop in and sign prior to sending out the Town Report.

Bob Bizek motion to adjourn at 5:15 p.m.

Minutes submitted by Cheryl Murray, Clerk, Town of Benson Board of Auditors.