

**Library Board Meeting
February 2, 2026**

Unapproved Minutes

Board: Gina Parker (Interim Chair, Secretary & Treasurer), Robin Wilson, Bonny Baldwin (by phone), Jaci Lussier (Librarian)

Public: April Boone

Call to Order: Gina called the meeting to order at 9:59 am.

Approve Minutes:

- Minutes from January 5, 2025 read aloud by Gina. Motion to accept minutes as written by Jaci, Seconded by Bonny.

Public Comment:

- None

Organize the Board:

- Gina reported that a Chair of a board cannot also be Secretary or Treasurer. Gina then explained the roles of each of these positions.
- Robin volunteered to be Chair.
 - Motion made by Jaci for Robin to be Chair. Seconded by Bonny.
- Bonny volunteered to be Secretary.
 - Motion made by Robin for Bonny to be Secretary. Seconded by Jaci.
- Gina volunteered to be treasurer.
 - Motion made by Robin for Gina to be Treasurer. Seconded by Bonny.

Librarian's Report:

- Jaci has ordered insect books honoring the request of the Beavin Donation.
- Jaci plans to call Scott Perron for a quote on fixing the registers.
- The state of Vermont Librarians Report is in. Jaci has tried to complete it however there have been some issues. She asked Gina to help complete the report. Gina said she would.
- Jaci reported that Chia has the 800's & 900's left for entry. She asked if we would be extending Chia's employment. Gina asked how many times she actually worked last month. Jaci answered 2. Per our motion at last month's meeting Chia was hired to work one day per week for four weeks. Chia can do two more days in February and we will reassess again in March.

Treasurer's Report:

Financial Summary:

Balance: \$ 4,951.59

Capital Improvement Grant Balance minus Contribution to MERP: \$7,651.39

Hiring Practices and Guidelines:

- A question was raised as to if we were talking about this too early. Gina stated the timeline
 - Mid/Late March - Post ad for position
 - Late April - Due date for Applications
 - Late May - Hire someone (this gives them a month to be trained)
- Gina suggested that we start with looking at the job description in the Bylaws.
- Some discussion on what the goal of these practices are. Decision made that this is a big topic that needs extra time for discussion. We will have another meeting prior to next month just for this topic. In the meantime we should all come up with a list of qualities & qualifications for Librarian.

Old Business:

- Neighbor to Neighbor: Bonny reported that everything should be good for Wednesday and that Adam has been working with Jean-Sebastien Valois on the technology piece. Robin stated that she had picked up some tea and cookies. She verified with Bonny about borrowing her water heating urn. Jaci stated that she could set up the chairs on Tuesday for Wednesday evening.
- Seed Project: Robin reported that it is being worked on and that they were thinking they might be ready to do an introductory event in Mid-March.
- Tech Project: No update yet, information should be provided in Mid-February

New Business:

- Meet & Greet - Gina and Robin will gather the email addresses so that Bonny can send out an email inviting the Selecbord Candidates. The event will be held on Friday February 20th from 6-7pm.
 - Motion made to spend no more than \$50 on refreshments for the Meet & Greet by Gina. Seconded by Bonny.
- Robin mentioned that Annaleigh DeBoover is maybe interested in being on the Library Board and asked what the best way is at this point and if we could change our meeting time as she can not be here for 10 am meetings. It was stated that a write in is best but she could be appointed. We could do things to promote her write in and it really wouldn't take very many write-ins for her to win the spot.
- Jaci mentioned that Town Resident Anthony Ryan has published part of his collection of children's books. Gina stated that the Library should definitely have a complete copy and that we should do an entire event around this, the entire board was in agreement. Jaci stated that she would talk to Anthony to see if he would be interested.

Next Meetings: February 16, 2026 at 10:00 am. (Only about Hiring)
March 9,2026 at 10:00 am.

Adjourn: Motion to adjourn at 11:41 am by Robin. Second by Gina.

Respectfully Submitted,
Gina Parker