

Library Board Meeting February 16, 2026

Unapproved minutes

Board: Robin Wilson (Chair), Gina Bianchi (Treasurer) Bonny Baldwin (Secretary) Jaci Lussier (Librarian, Board Member) Pam Stefanek (Board Member)

Public: none

Call to Order: Robin called the meeting to order 10:20 AM

Approve Minutes: Minutes from February 2, 2026 read aloud by Gina. Motion to accept minutes as written by Bonny, Seconded by Robin.

Public Comment: None

Discussion on Hiring New Librarian:

What qualities would an applicant for Librarian have?

- 1 Computer Literacy. Proficiency is desirable.
- 2 Personable personality (A People Person) Knowledgeable about reading interests of Patrons.
- 3 Ability to take out trash, vacuum, dusting, clean windows.
- 4 Benson Residency is preferable but not mandatory.
- 5 Education: GED or High School Graduate. +/- College.
- 6 Ability to file State Report annually.

JOB description

Includes but not limited to the above characteristics and...

Purchase books for Library

Set up and maintain Library displays

Input into planning Library Events.

Creating and presenting Librarian's report at board meetings.

Participate in Library events (allowing flexibility for employee's personal needs ie. Family demands etc.)

Personnel

To include but not limited to:

Grievance Processes

Evaluations. (Board to create forms for and determine frequency of evaluations)

Supervision/Training, Hiring/Firing of staff members.

Advertising

State Library Website

Benson Bulletin

Town Facebook (Benson Blabber)

Rutland Herald and Lakeside News.

We will prepare write up for ad to have ready to publish by Mid March.

Related Business

Gina has a digital copy of the Bylaws and can make updates in terms of the changing role of Libraries in recent years.

Update philosophy and goals.

Chair will reach out to School Principal or other school staff to create liaison between school and library.

Seed Project

Organized and maintained by Laurie and Leah.

Librarian to facilitate but no expectation to maintain.

Launching program to take place Saturday March 21, 2026 11-1 PM with Tea and Refreshments.

Will utilize advertising flyers provided by Leah in email. To make flyers and advertise at places in Benson, Fair Haven and Orwell.

Library web page, Benson Blabber and Bulletin.

Meet and Greet

February 20, 2026 6-7PM Community room

Tea/Water and cookies/brownies.

Candidates to introduce themselves, and tell why they want to be on the Select board.

Update final ad to include anyone running or write in candidate.

New Business

Put Anthony Ryan on the Agenda for March 9, 2026 Board Mtg.

Discuss plans for presentation of Anthony's work.

Next Meeting

March 9.2026 10 AM

Adjourn: Motion to adjourn at 11:25AM Seconded by Bonny.

Respectfully Submitted,

Bonny Baldwin